

April 2, 2019

At 7:00 PM, Mayor Stumpf called the meeting to order and led the Pledge to the Flag.

The following were present:

John Stumpf	Mayor
Richard Hunt	Trustee
Patricia Sherwood	Trustee
Darwin Dominessy	Trustee
Trista Reisdorf	Trustee
Marcia Spencer	Clerk

OTHERS PRESENT: Superintendent of Public Works Daren Smith, Fire Chief Jeff Holmes, Treasurer Diane Finch.

MINUTES

Trustee Hunt seconded by Trustee Sherwood moved suspension of the reading of the Minutes of the previous board meeting March 5, 2019 inasmuch as Board members had been supplied copies. Carried. Mayor Stumpf announced that corrections and alterations would then be heard, and concluding there were none, the minutes stand approved. Carried.

#189 PUBLIC HEARING

At 7:00 PM Mayor Stumpf opened the Public Hearing on the budget.

With no one in attendance wishing to speak for or against the budget, at 7:07 PM, it was moved by Trustee Sherwood, seconded by Trustee Dominessy to close the Public Hearing.

Trustee Hunt aye, Trustee Dominessy aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. 5 ayes, 0 nays, 0 absent. Carried.

#190 ADOPT THE 2019-2020 BUDGET

The following resolution was moved by Trustee Sherwood, seconded by Trustee Hunt:

WHEREAS: the Tentative Budget for the year 2019-2020 has been presented to the Board and an advertised Public Hearing was held.

NOW THEREFORE BE IT RESOLVED: that the said tentative budget be and hereby is adopted as the budget of the Village of Delevan for the year 2019-2020 with a tax rate of 15.967251 mils per thousand.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

#191 ORGANIZATION OF THE BOARD

It was moved by Trustee Reisdorf, seconded by Trustee Sherwood to approve the following appointments:

APPOINTMENTS

Deputy Mayor	Richard Hunt
Village Clerk	Marcia Spencer
Treasurer	Diane Finch
Village Attorney	Rob Steinhaus
Constable	Richard Swift
Dog Control Officer	Richard Swift
Registrar	M. Fred Clark
Building Inspector	Christopher Lexer
Zoning Officer	Christopher Lexer
Historian	Jacqueline Cornwall
Keeper of the Clock	Eric McAfee
Official Depository	Five Star Bank
Official Newspaper	Arcade Herald, Inc.
Crossing Guard	John Perrington
Crossing Guard	Kathy Norton
Substitute Crossing Guard	Noelle Norton
Water Engineer	Chatfield Engineering

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

RECREATION COMMITTEE

It was moved by Trustee Hunt seconded by Trustee Sherwood to form the following committees:

Jack Stumpf Richard Hunt

COMMITTEES

Fire Department	Trustees Sherwood & Hunt
Legal	Mayor Stumpf
Parks	Trustees Reisdorf & Sherwood
Refuse Disposal	Trustees Hunt & Dominessy

Street Lights	Trustees Sherwood & Reisdorf
Trees	Trustees Hunt & Dominessy
Water Department	Trustees Sherwood & Hunt
Youth Recreation	Mayor Stumpf & Trustee Hunt
Building Inspector	Mayor
Zoning Officer	Mayor
Streets & Sidewalks	Trustees Dominessy & Reisdorf
Constable	Mayor

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

#192 ORGANIZATION MEETING RESOLUTIONS

It was moved by Trustee Dominessy, seconded by Trustee Reisdorf to make the following resolutions:

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

The Board of Trustees shall meet the **first Tuesday of each month at 7:00 PM**, in the Delevan Municipal Building for the purpose of conducting official business. Work Sessions to be scheduled as needed.

INVESTMENT POLICY

The Board of Trustees of the Village of Delevan adopt the investment policy, which was passed on April 6, 1993 with the following amendment: add to Designation of Depositories: Five Star Bank.

ADVANCE APPROVAL OF CLAIMS

RESOLVED: that the Board of Trustees of the Village of Delevan adopt the claim policy which was passed on April 3, 2001, including attendance at municipal meetings and training.

CLAIMANTS CERTIFICATION

The Village Board will not require claimants certification signatures if there is a bill of sale or invoice (statement) for merchandise delivered to the Village.

MILEAGE ALLOWANCE

WHEREAS: the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED: that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 40 cents per mile.

ESTABLISHING HOURLY RATE

The hourly rate during the 2019-2020 fiscal year is hereby established at \$12.48 per hour for a part-time laborer and \$11.10 per hour for the cleaning person.

#193 ANNUAL REVIEW OF PURCHASING POLICY

RESOLVED: that the Board of Trustees of the Village of Delevan adopt the purchasing policy which was passed on April 2, 2002, amended on February 16, 2010 to include small, minority or women-owned businesses and amended Public Works Contracts to be bid at \$35,000.00

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

#194 ATTENDANCE AT ASSOCIATION MEETINGS

After review of the Association Meetings Policy adopted in 2001, it was moved by Trustee Hunt, seconded by Trustee Sherwood that the policy should remain the same.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

REPORT

Fire Chief Holmes reported the following:

For the month of March there were 35 calls:

<u>EMS Calls</u>		<u>Automatic Fire Alarm</u>	
Village	14	Village	2
Town of Yorkshire	9	<u>Structure Fire</u>	
Town of Freedom	1	Town of Yorkshire	1
Yorkshire	2	West Valley	1
<u>Auto Accident</u>		<u>Traffic Control</u>	
Town of Yorkshire	1	Village	1
Town of Freedom	1	<u>CO Detector Activation</u>	
Yorkshire	1	Town of Yorkshire	1

Fire Chief Holmes stated that the Gun Raffle will be held April 13th and the Mother's Day Breakfast May 12th.

Supt. Daren Smith reported the following:

- 1.) Water leak on Block Rd – has been in contact with Rural Water to assist in pin pointing it.

- 2.) Generator has been serviced
- 3.) Patching – the Town of Yorkshire did a lot of it per Jack's request
- 4.) Brush pile is open, brush pickup will begin April 8th and be every other Monday
- 5.) Still has a few signs to fix
- 6.) Discussed roadwork with Chris
- 7.) Talked to Tim Barlow on tree stump grinding
- 8.) Garbage picked up out of the brush pile
- 9.) Working on fixing playground equipment

Clerk Marcia Spencer reported the following:

- 1.) All Board Members supplied with a copy of the cash receipts.
- 2.) Booked meeting room
- 3.) Issued handicapped parking permits
- 4.) Delivered trash stickers to Crosby's
- 5.) Typed letters for Constable
- 6.) Prepared vouchers/abstract
- 7.) Received thank you card and donation to the Village from the Ladies of Hope group
- 8.) Appliance Day will be Wednesday May 22nd, all AC units and Refrigerator/Freezers must be certified Freon free.

COMMUNICATIONS

- 1.) Catt County Municipal Meeting will be held April 11th in Olean, four will attend
- 2.) Received Ditech bankruptcy notice
- 3.) Alle-Catt Wind Correspondence – intervenor funds
- 4.) Cattaraugus County Health Department – Rabies Clinic May 4 at DPW garage in Little Valley NY from 9 am to noon.

UNFINISHED BUSINESS

- 1.) Received \$7903.43 for 2018-2019 Returned Village Taxes, including notice fees and 8% penalty.

NEW BUSINESS

- 1.) Water billing – the March 1, 2019 water billing did not go out at the usual time due to having to manual read the meters. Water billing is as follows: New current \$28245.23, past due \$4121.83, penalties of \$608.41, final bill of \$68.12, total other 3637.48 and Grove Street \$717.75.
- 2.) New water rates were discussed with the consensus being to discuss it further at the next board meeting.

APPROVAL OF BILLS

The bills for the previous month of March were presented and audited. It was moved by Trustee Dominessy, seconded by Trustee Sherwood to make payment of \$16,795.99 Abstract #11, \$15,394.02 in General Fund Claims and \$1,401.97 in payment of Water Fund Claims.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

ADJOURNMENT

At 8:14 PM it was moved by Trustee Reisdorf seconded by Trustee Sherwood to adjourn. Carried.

Marcia J. Spencer, Village Clerk